



**Public Health**  
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***ANSON COUNTY HEALTH DEPARTMENT  
Environmental Health Department  
605 McLaurin Street  
Wadesboro, NC 28170***

## **GUIDELINES FOR CHILD CARE/DAY CARE CENTERS**

A plan review is necessary for any child care center that is renovating, remodeling, building a new facility, or a change of ownership of an existing facility. When there is an increase in the number of children assigned to the childcare center, the requesting center must apply for a license that reflect the changes in the number and ages of the Children to be served in the Center. The numbers and ages of children will affect how the building should be laid out. The number of children present in the center may not exceed the licensed capacity nor may the number of children present in any room exceed the number that room can accommodate at 25 square feet per child.

The new license shall address the following questions? Will you serve infants? Are there plenty of outside exits? How many infants, toddlers, two year olds, three year olds, four year olds and school-age children can the building accommodate using the staff/child ratios of the licensing requirements? No center may be licensed for more children than the primary space used by the children can accommodate at 25 square feet per child. Local zoning ordinances may place more stringent limitations on capacity.

Subject to the space limitation cited above, a center licensed for 3-12 children in a residence may be licensed to provide care to no more than 12 children when any child present is of preschool age or no more than 15 children when all children are school age.

All children in the center are counted except the provider's own school-age children.

After the childcare center has been licensed for the increased in the number and age group, the child care center will make available a copy of the current license that reflect the changes in the holding capacity to Anson County Environmental Health Office for record and an inspection will follow within 30 days of the effective date of change in status.

Child care centers servicing infants ages 12 months and younger shall adhere to the following to maintain a current permit or to be approved for a new permit by this department.

In centers licensed to care for infants 12 months and younger, the center director and any child care providers scheduled to work in the infant room, including volunteers counted in staff/child ratios, must complete the ITS-SIDS training. Training must be completed within four months of the individual assuming responsibility. ITS-SIDS training must be retaken every three years.



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## **APPROVED /DESIGNATED HANDWASHING SINKS IN CHILD CARE CENTERS**

The caregiver shall wash their hands at an approved hand washing sink located in an approved food preparation area if a child caregiver:

1. Handles food or utensils while the preparing meals
2. Prepare formula for baby bottles, baby food, or cereal (shall wear gloves)
3. Prepares, open or closes any food items intended for human consumption
4. Warm baby food, expressed breast milk and/or formula from home
5. Warms and Serves food sent from home
6. Transfers dry goods from a bulk container to an individual bag then:

Food preparation can only occur in a room that has a designated/approved food preparation area. The area must include a hand washing sink and a food preparation countertop or table. Food preparation areas shall be approved by this Department.

***Hand washing sinks that is used for diaper changing and toilet areas are not approved hand washing sinks and shall not be used prior to food preparation.***

Caregivers shall wash their hands at a hand washing sink in a food preparation area or at a hand washing sink that has been cleaned and disinfected.

Caregivers shall clean and disinfect handwashing sink located in a classroom or restroom, which is **NOT** associated with a diaper changing area, and shall wash their hands **BEFORE** serving the food.

Caregivers may use any approved hand washing sink in any food preparation area before serving food.

**If a caregiver:** Changes a child's diaper or changes a child's pull up in a restroom. The caregiver must wash the child's hands and their hands at the restroom's hand washing sink located next to the diaper changing table.

The caregiver shall wash their hands and the child's hands at a designated hand washing sink.

A hand washing sink shall be next to the diaper changing table in centers licensed for more than 12 children.

Children are allowed to wash their hands at toilet sinks, general handwashing sinks, and the diaper changing hand washing sink before lunch and upon entering the facility. The hand washing sink in the



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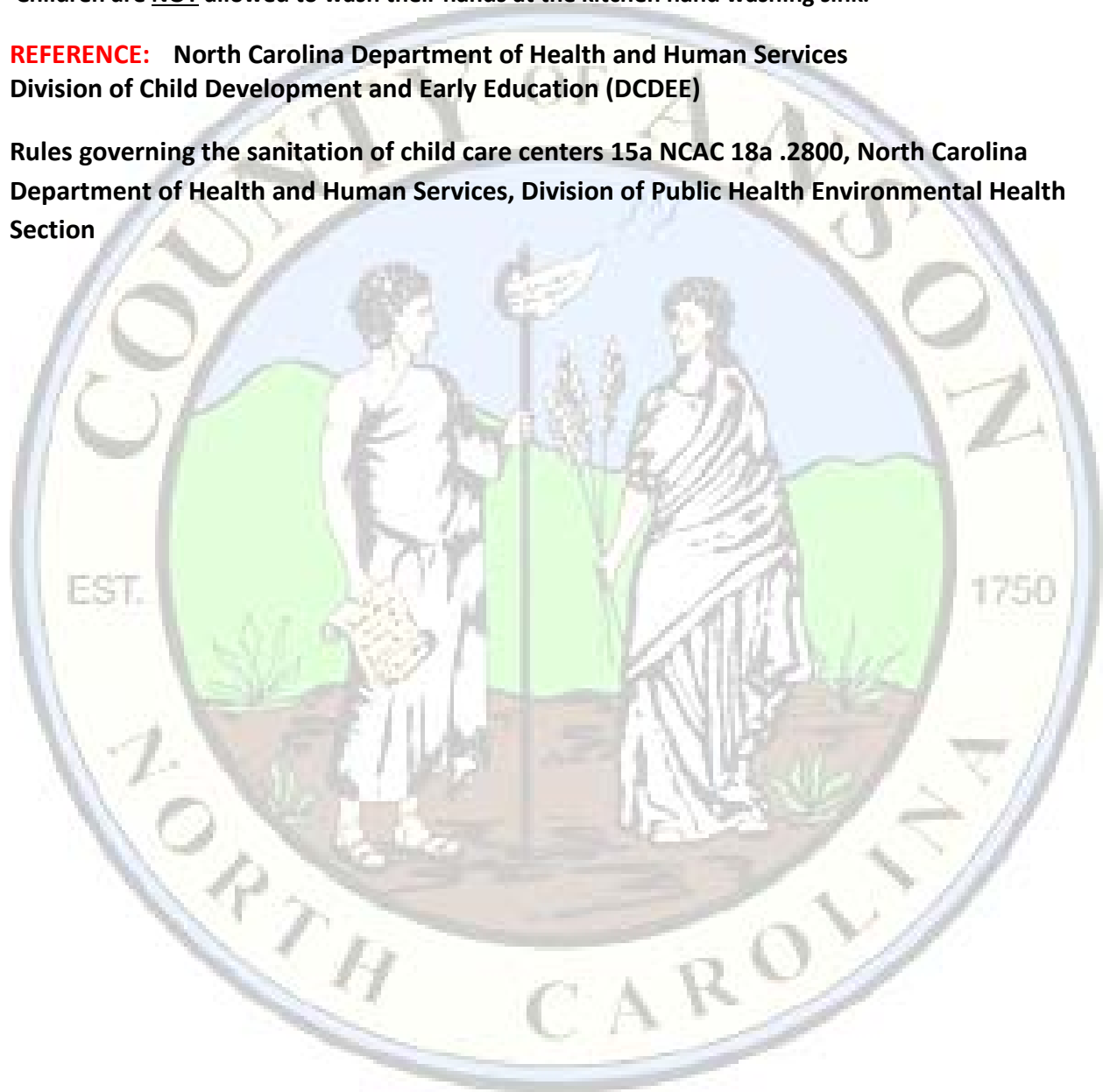
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food preparation area can be used by children (except after a diaper change occurs) as long as the sink is cleaned and then disinfected after the child washes their hands.

Children are NOT allowed to wash their hands at the kitchen hand washing sink.

**REFERENCE:** North Carolina Department of Health and Human Services  
Division of Child Development and Early Education (DCDEE)

Rules governing the sanitation of child care centers 15a NCAC 18a .2800, North Carolina  
Department of Health and Human Services, Division of Public Health Environmental Health  
Section





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### **CHILD CARE CENTER PLAN REVIEW**

Anson County Environmental Health is required to conduct plan review of new child care centers and modifications or renovations to existing child care centers in accordance with the North Carolina Rules Governing the Sanitation of Child Care Centers, 15A NCAC 18A.2800.

Prior to plan review being conducted, the following items must be submitted to the Anson County Environmental Health Office:

1. A completed copy of the Anson County Environmental Health Child Care Center Plan Review Application is required.
2. Plans drawn to scale must be submitted. Kitchen specification, plumbing, lighting, room lay-out and playground specifications must also be included.
3. A copy of the food service/snack menu is required.
4. Additional information may be necessary depending on the situation or operation.

**\*\*\*PLAN REVIEW IS NOT CONDUCTED FOR FAMILY CHILD CARE HOMES.**

Once plans have been approved by Anson County Environmental Health Office, approval is forwarded to the associated agency (i.e., Anson County Building Inspections Office, Wadesboro NC).