

## STEPS TO FOLLOW FOR SOIL EVALUATION

1. Complete "Application for a Soil Evaluation, Installation, Alteration/Repair, or Connection Permit" and "Site Plan Worksheet".
2. Provide plat or legal description of the property with accurate dimensions. If a plat is provided, you may check off the requirements on the "Site Plan Worksheet" and sketch the drawing on the plat, if there is adequate space on the plat.
3. If structure is to be a mobile home, have Zoning Officer approve location.
4. Pay appropriate fees to Anson County Health Department (currently \$150).
5. Stake all four corners of lot using at least 3-foot tall stakes with flags. If property is larger than one acre, provide side line markers.
6. Stake off exact location and size of house , mobile home, or structure. If stakes are not visible from the road, mark a path to the site with ribbons.
7. Place the red "Soil Test" sign SECURELY at the road so the Environmental Health Specialist can find the correct property.
8. Bush hog or clear large uncontrolled vegetation, such as briars, on area to be evaluated in order for the Environmental Health Specialist to have access. Do not cut large trees or cut topsoil off lot.
9. Call Environmental Health Specialist from 8:30-9:30AM or from 1:30-2:00PM at 704-694-4832 when lot is staked and ready for evaluation. THE LOT WILL NOT BE SCHEDULED FOR EVALUATION UNTIL THE ENVIRONMENTAL HEALTH SPECIALIST IS NOTIFIED THAT THE SITE IS PROPERLY STAKED.
10. Upon evaluation, the permit will be in the Permitting Office for signature or a denial letter will be mailed to the applicant.
11. If a private well is to be installed, the permit will be available upon signing for the septic system permit. The well permit is presently \$250, to be paid upon issuance. The septic system permit will not be issued until the well permit fee is paid.

**IF YOU ARE NOT GIVEN A RED "SOIL TEST" SIGN, PLEASE ASK FOR ONE. THE SITE PLAN WORKSHEET MUST BE COMPLETED ALONG WITH THE APPLICATION, OR THE EVALUATION CANNOT BE CONDUCTED.**

**IF YOU HAVE NOT HEARD FROM YOUR APPLICATION WITHIN 2 WEEKS, PLEASE CALL 704-694-4832 MONDAY-THURSDAY.**