

THE ANSON COUNTY BOARD OF COMMISSIONERS convened for a recessed meeting on Tuesday, June 28, 2016 beginning at 5:00 P.M. in the board room, Suite 209 of the Anson County Government Center.

Commissioners present: Anna Baucom, Chair
Ross Streater, Vice Chair
Bobby Sikes
Dr. Jim Sims
Vancine Sturdivant
Jarvis Woodburn

Staff members present: Megan Garner, County Manager
Bonnie M. Huntley, Clerk to the Board
Rita James, IT/Interim Finance Officer

Chairman Baucom called the meeting to **Order**.

Chairman Baucom asked if anything had changed since their last meeting with County Manager Garner pointing out a change on the fee schedule for the animal shelter. County Manager Garner shared that they were all \$100 but now it is \$75 for dogs and \$50 for cats. County Manager Garner stated that Brown Creek charges \$50 to spay and neuter so we try not to go lower than \$50. Commissioner Sims asked if they were spayed or neutered when adopted with County Manager Garner answering that most come with a voucher and you don't have to pay anything. County Manager Garner added that we don't have resources to get it done before adopting out. Commissioner Sikes asked if any department had a gator with County Manager Garner thinking Parks and Recreation had one. Commissioner Sikes said that Keith Gaskins of Building Maintenance was asking about one to use while inspecting a 500 acre solar farm. Commissioner Sturdivant felt sure he could borrow it, thinking they actually have two.

Consent Agenda: Motion by Commissioner Sims, seconded by Commissioner Woodburn, to approve. Motion carried unanimously.

Budget Amendment – to appropriate anticipated funds needed to sufficiently cover the quarter cent sales tax distribution to the Anson County School System.

AMENDMENT

Anson County Budget Ordinance FY 2015/2016

BE IT ORDAINED by the Anson County Board of Commissioners that the Fiscal year 2015/2016 Budget Ordinance be amended as follows:

Section 1. General Fund Expenditures

Increase: Public Schools – Grant 11-5913 \$ 40,000

Total Increase:	\$ 40,000
<u>Section 2. General Fund Revenues</u>	
Increase: Sales & Use Taxes – CO 11-4112	\$ <u>40,000</u>
Total Increase:	\$ 40,000

Adopted this 28th day of June, 2016.

Administrative Matters: Motion by Vice Chair Streater, seconded by Commissioner Sturdivant, to adopt the Budget Ordinance and the fee schedule for FY 2016/2017. Motion carried unanimously.

Budget Ordinance:

County of Anson

2016-2017 FISCAL YEAR BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Anson County, North Carolina, that the 2016-2017 Budget Ordinance is hereby adopted as follows:

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2016 and ending June 30, 2017 in accordance with the chart of accounts heretofore established for this county:

11-4110	Governing Body – General Administration	728,353
11-4120	Administration – County Manager	262,243
11-4125	Human Resources	122,088
11-4128	Veterans Service Officer	60,633
11-4130	Finance	318,017
11-4140	Tax Assessor	358,743
11-4141	Tax Collector	301,948

11-4145	DMV-LPA	95,783
11-4150	Revaluation	231,200
11-4160	Provider Maintenance Court Facilities	48,964
11-4162	Administration Building	291,267
11-4165	Courthouse Building	105,994
11-4166	Law Enforcement Building	130,490
11-4169	Board of Elections Building	28,141
11-4170	Board of Elections	342,605
11-4180	Register of Deeds	223,151
11-4210	Data Processing	538,162
11-4262	ES Center Building	480,726
11-4263	EMS Building (Inspections)	21,779
11-4264	Belk Building	40,117
11-4275	Animal Shelter Building	40,646
11-4310-4320	Sheriff/Jail	4,153,345
11-4325	Domestic Violence Coalition	193,461

11-4330	Emergency Management	106,288
11-4340	Volunteer Fire Departments	9,000
11-4350	Building Inspections/Zoning	136,631
11-4355	Planning Department	16,350
11-4360	Medical Examiner	25,000
11-4368	EMS	1,377,922
11-4371	911 Services	643,176
11-4372	Rescue Services	34,000
11-4380	Animal Shelter	284,403
11-4410	Gasoline Operations	265,982
11-4420	Janitorial Services Operations	105,784
11-4430	IT Services Operations	72,048
11-4440	Building Maintenance Operations	58,920
11-4521-4523	Transportation	1,127,029
11-4530	Airport	244,957

11-4720	Landfill/Solid Waste Management	136,403
11-4750	NC Forestry Service	93,592
11-4920	Economic Development Commission	327,800
11-4930	Road Naming/Addressing	61,841
11-4950	Cooperative Extension	280,532
11-4955	Agri-Civic Center	459,050
11-4960	Soil Conservation	119,193
11-5110-5181	Health Programs	1,688,961
11-5200	Sandhills Mental Health	55,000
11-5265	Anson Council on Alcoholism	6,500
11-5310-5580	Social Services	5,918,179
11-5840	JCPC Youth Srv Adv Council	1,000
11-5870	4-H Youth Promise	110,975
11-5880-5885	Elderly Services Programs	524,351
11-5911	Public Schools – CE	3,694,598
11-5912	Public Schools – CO	240,000

11-5913	Public Schools – Grant	784,755
11-5921	South Piedmont Comm College – CE	760,629
11-5922	South Piedmont Comm College – CO	233,250
11-5930	McLaurin Center	77,000
11-6110	Library	227,749
11-6120	Parks and Recreation	483,480
11-6167	Library Building	81,963
11-9100	Debt Service	12,261
11-9912	Contingency – Emergencies	<u>94,127</u>

General Fund Totals: \$30,098,535

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

11-3418	Register of Deeds – Fees	123,120
11-3452	Transportation – DOT Reimb	941,676
11-4110	Governing Body – General Administration	195,338
11-4110	General Fund Balance Appropriation	1,862,696

11-4111	Ad Valorem Taxes	13,578,800
11-4112	Sales & Use Taxes	2,660,000
11-4113	Pee Dee Wildlife	35,000
11-4120	Administration – County Manager	36,780
11-4125	Human Resources	19,176
11-4128	Veterans Service Officer	3,800
11-4130	Finance	54,952
11-4140	Tax Assessor	325
11-4141	Tax Collector	835,705
11-4145	DMV – LPA	78,350
11-4150	Revaluation	231,200
11-4160	Provider Maintenance Court Facilities	48,964
11-4170	Board of Elections	500
11-4210	Data Processing	51,936
11-4310-4320	Sheriff/Jail	168,013
11-4325	Domestic Violence Coalition	193,461

11-4330	Emergency Management	41,100
11-4350	Building Inspections/Zoning	84,500
11-4355	Planning Department	430
11-4368	EMS	970,500
11-4371	911 Services	50
11-4380	Animal Shelter	35,302
11-4410	Gasoline Operations	265,982
11-4420	Janitorial Srvcs Operations	105,784
11-4430	IT Services Operations	72,048
11-4440	Building Maintenance Operations	58,920
11-4530	Airport	83,900
11-4720	Landfill	1,396,200
11-4930	Road Naming/Addressing	200
11-4950	Cooperative Extension	40,500
11-4955	Agri-Civic Center	-

11-4960	Soil Conservation	35,596
11-5100	Health – All Programs	992,479
11-5265	Anson Council on Alcoholism	6,500
11-5310	Social Services Administration	4,125,251
11-5840	JCPC-Youth Services Advisory Council	1,000
11-5870	4-H Youth Promise	97,989
11-5880-5884	Elderly Services Programs	289,001
11-5912	Public Schools – C O	240,000
11-6110	Library	9,950
11-6120	Parks and Recreation	13,300
11-9100	Debt Service	<u>12,261</u>

General Fund Totals: \$30,098,535

Section 3. The following amount is hereby appropriated in the ED Incentives Reserve for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Reserve for ED Incentives/Appropriation \$ 3,000

Section 4. It is estimated that the following revenues will be available in the ED Incentives Reserve for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Fund Balance Appropriated	\$	-
Transfer from General Fund		<u>3,000</u>
Total	\$	3,000

Section 5. The following amount is hereby appropriated in the Revaluation Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Transfer to General Fund	\$	231,200
Revaluation Reserve/Appropriation		<u>-</u>
	\$	231,200

Section 6. It is estimated that the following revenues will be available in the Revaluation Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Contribution from General Fund	\$	-
Fund Balance Appropriated		<u>231,200</u>
	\$	231,200

Section 7. The following amount is hereby appropriated in the PSAP/Wireline/Wireless for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

PSAP/Wireline/Wireless	\$	327,732
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Section 8. It is estimated that the following revenues will be available in the PSAP/Wireline/Wireless for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

PSAP/ Wireline/Wireless	\$	327,632
Interest on Investments		100
Fund Balance Appropriated		<u>-</u>
	\$	327,732

Section 9. The following amount is hereby appropriated in the Public School Capital Outlay Reserve Fund to be released upon consultation and joint approval between the Board of Commissioners

and the Anson County Board of Education for capital outlay purposes for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Public School CO Reserve	\$	252,261
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Section 10. It is estimated that the following revenues will be available in the Public School Capital Outlay Reserve Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2015:

Interest on Investments	\$	449
Local Option .5% Tax (1986) 60%		125,906
Transfer from General Fund		-
Local Option .5% Tax 30%		<u>125,906</u>
Total	\$	252,261

Section 11. The following amount is hereby appropriated in the Wastewater Depreciation Expansion Reserve Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

WWTP Reserve	\$	76,000
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Section 12. It is estimated that the following revenues will be available in the Wastewater Depreciation Expansion Reserve for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Contribution Depreciation Reserve	\$	72,000
Contribution Expansion Reserve		<u>4,000</u>
Total	\$	76,000

Section 13. The following amount is hereby appropriated in the Tourism Development Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Tourism Development Fund	\$	40,900
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Section 14. It is estimated that the following revenues will be available in the Tourism Development Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

6% Occupancy Tax	\$	30,000
Interest on Investments		35
Fund Balance Appropriated		<u>10,865</u>
Total	\$	40,900

Section 15. The following amount is hereby appropriated in the Water Fund for the operation of the water utilities for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Administration	\$	341,033
Distribution		2,280,033
Filtration		<u>2,971,378</u>
Total	\$	5,592,444

Section 16. It is estimated that the following revenues will be available in the Water Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Water Sales	\$	4,650,000
Interest on Investments		800
Fund Balance Appropriated		796,700
Other Miscellaneous Revenue		<u>144,944</u>
Total	\$	5,592,444

Section 17. The following amount is hereby appropriated in the WWTP Fund for the operation of the wastewater treatment plant for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Administration	\$	153,464
Operations & Maintenance		<u>1,787,186</u>
Total	\$	1,940,650

Section 18. It is estimated that the following revenues will be available in the WWTP Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Interest on Investments	\$	2,200
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Miscellaneous Revenues, Taps	13,450
Fund Balance Appropriated	-
Wastewater Treatment Fees	<u>1,925,000</u>
Total	\$ 1,940,650

Section 19. The following amount is hereby appropriated in the Fire District Tax Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Fire District Tax Fund	\$ 1,124,164
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Section 20. It is estimated that the following revenues will be available in the Fire District Tax Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Ansonville Fire District Tax	\$ 111,063
Pee Dee Wildlife Refuge-Ansonville FD	3,300
Burnsville Fire District Tax	108,238
Wadesboro Township Fire Dist Tax	230,375
Lanesboro Fire District Tax	147,297
Lilesville Fire Service District	245,345
Morven Fire Service District	106,296
Gulledge Fire Service District	90,826
Ansonville Fire District T&TT	8,000
Burnsville Fire District T&TT	11,750
Wadesboro Fire District T&TT	16,904
Lanesboro Fire District T&TT	14,750
Lilesville Fire Service T&TT	11,000
Morven Fire Service T&TT	11,000
Gulledge Fire Service T&TT	7,500
Interest Collected T&TT	500
Interest Earned T&TT	<u>20</u>
Total	\$ 1,124,164

Section 21. There is hereby levied a tax at the rate of **.076** cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2016 located within the special fire district of Ansonville for the raising of revenue for said Special District.

There is appropriated to the Ansonville Fire District the estimated sum of **\$119,063** for use in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise accruing to said Ansonville District.

Section 22. There is hereby levied a tax at the rate of **.076** cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2016 located within the special fire district of Burnsville (Northwest Anson) for the raising of revenue for said Special Fire District.

There is appropriated to the Burnsville (Northwest Anson) Fire District the estimated sum of **\$119,988** for use in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenue otherwise accruing to said Burnsville (Northwest Anson) Fire District.

Section 23. There is hereby levied a tax at the rate of **.096** cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2016 located within the special fire district of Wadesboro Township for the raising of revenue for said Special Fire District.

There is appropriated to the Wadesboro Township Fire District the estimated sum of **\$247,279** or the use in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise accruing to said Wadesboro Township Fire District.

Section 24. There is hereby levied a tax at the rate of **.076** cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2016 located within the special fire district of Lanesboro for the raising of revenue for said Special Fire District.

There is appropriated to the Lanesboro Fire District the estimated sum of **\$162,047** for use in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise accruing to said Lanesboro Fire District.

Section 25. There is hereby levied a tax at the rate of **.076** cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2016 located within the special fire service district of Lilesville for the raising of revenue for said Special Fire Service District.

There is appropriated to the Lilesville Fire Service District the estimated sum of **\$256,345** for use in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise accruing to said Lilesville Fire Service District.

Section 26. There is hereby levied a tax at the rate of **.076** cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2016 located within the special fire service district of Morven for the raising of revenue for said Special Fire Service District.

There is appropriated to the Morven Fire Service District the estimated sum of **\$117,296** for use in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise accruing to said Morven Fire Service District.

Section 27. There is hereby levied a tax at the rate of **.076** cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2016 located within the special fire service district of Gulledge for the raising of revenue for said Special Fire Service District.

There is appropriated to the Gulledge Fire Service District the estimated sum of **\$98,326** for use in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise accruing to said Gulledge Fire Service District.

Section 28. The County Manager is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

He may transfer amounts between objects of expenditures within a department without limitation and without a report being requested. He may not transfer amounts between funds or departments.

Section 29. There is hereby levied a tax at the rate of **\$.801 cents** per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2016 located within the Anson County Administrative Unit for the purpose of supplementing the revenues of Anson County Administrative Unit. This rate of tax is based on an estimated total valuation of property for the purposes of taxation of **\$1,622,000,000** and an estimated collection rate of 93.91% for real estate/business and 100% for Utilities. The estimated rate of collections is based on the fiscal year 2014-15 collection rate of 93.91%. There is a 2.50% COLA increase provided effective July 3, 2016.

Section 30. The Public Schools nor South Piedmont Community College shall transfer any appropriated funds from capital outlay items without approval by the Board.

Section 31. Copies of this Budget Ordinance shall be furnished to the Budget Officer, the Finance Officer, and the Tax Supervisor for direction in the carrying out of their duties.

Adopted this 28th day of June, 2016.

Fee Schedule: Board members approved the fee schedule for the various departments for fiscal year 2016/2017. A copy of said schedule is on file in the clerk's office and is hereby incorporated and made a part of these minutes.

Chairman Baucom stated that the board agreed in principal to borrow money for the Agri-Civic Center and she found a report on the state treasurer website showing debt per capita and what we would need to pay off our debt. Chairman Baucom noted that most were installment purchases and she guesses that to be vehicles. Commissioner Sims voiced that one day we would need a new middle school. Chairman Baucom stated that we are no worse off than we were in 2006 when she came on the board. Chairman Baucom voiced that the board has done a good job managing the county and feels Commissioner Sims is right and we also need to address school facilities and the college. Chairman Baucom feels we've invested a lot in our buildings and that will help us in the future. Commissioner Sims shared that Mr. Gatewood raised a great deal of money in ways that will not be available to us in the future like trees, selling surplus property and feels the board needs to keep that in mind. Vice Chair Streater added that the board also used a bunch of our money on hand too. Vice Chair Streater stated that we did not borrow money for the courthouse renovation. Chairman Baucom noted that was a good investment and done shrewdly. Chairman Baucom was of the opinion the primary debt now was the Emergency Services building. Vice Chair Streater stated that we will need a new middle school but we also need a new social services building.

County Manager Garner spoke on the USDA funding saying they met with Mr. Hart last week and as a condition of USDA funding we have to verify with at least two banks that USDA is not competing with a lending industry. County Manager Garner shared that USDA's interest rate was 2.75 no matter what term and they are checking with a bank to see what their interest would be. County Manager Garner stated that if we get close to the 2.75 USDA will not lend us the money and we may need to go with a bank. County Manager Garner shared that if we get the first quote back and we are in the ballpark, will need to send out a formal request to banks and we may have to go that route rather than USDA. Vice Chair Streater asked if USDA would let us have it for a longer time with County Manager Garner answering USDA will go up to 40 years whereas the most a bank would probably do is 30 and they would probably prefer to do 20. County Manager Garner stated that from the conversation she heard the board would prefer a shorter term if possible. County Manager Garner noted that USDA would also cost extra up front money in order to get funded through them. County Manager Garner explained that we have to pay for a feasibility study, which they think may be in the \$25,000 range and we have to hire an outside

financial firm to make sure we can pay the money back. Vice Chair Streater asked Ms. James if the county was in shape to borrow that kind of money with Ms. James answering that our debt service is very low and the auditors have told us for several years that we are in good shape because we almost have no debt service. Commissioner Sims asked what the new debt service number would be with Ms. James saying she did not know. Commissioner Sims asked if it could exceed the old amount with Ms. James answering possibly. Ms. James stated that Chairman Baucom mentioned ten million and she knows that is what the board promised but they think it will be more than that. Vice Chair Streater mentioned that the old amount was sixteen million with Commissioner Sims saying he was talking about \$606. Chairman Baucom noted that originally the board said they would do eight million. Chairman Baucom felt that they were either going to do it or not do it but they said from the beginning eight million dollars and they may have to hold to that but whether it's ten or eight, once the county commits it will make fundraising that they are doing independently, go a lot better. Chairman Baucom feels people are not going to fork it out until they know the county is behind it. Vice Chair Streater asked about the next revaluation with Ms. James answering 2018. Vice Chair Streater feels this may help us with Ms. James reminding board members that Larry Newton told them not to expect a big change. Commissioner Woodburn believed it was Union and Mecklenburg counties that recently did revaluation and they did not realize that values actually went down. Commissioner Woodburn feels it was because they were over inflated over the years because of growth. Commissioner Woodburn noted that we were not at the growth but feels we will see the same thing. Chairman Baucom shared that they had a conversation with our tax collector and they encouraged him to get debt set off going, which only works if you have a job, and they gave him the message that we need to increase the collection rate. Chairman Baucom stated that they told him to sell it and he told them that sometimes it cost more to advertise than you get for it when you sell it. Commissioner Sims added that might be so but it tells other people. Chairman Baucom commented that she knows people will cry and holler but you can't live and own property anywhere else and not pay so you have to pay to live here. Chairman Baucom added that some of the property has multiple heirs and her advice was to get one and tell him if he doesn't get up with the rest of them he or she will have to pay it all. Commissioner Sturdivant stated that one excuse he made about debt set off was that he needed a program, then he said if he may not know the person's address and she said you sent it to the last known address and as long as you get that letter back proving you sent it you can still do it. County Manager Garner explained that you have to do that before you can even submit them to the state clearing house for debt set off. County Manager Garner noted this was required by statute. Chairman Baucom asked if you get the letter back does that verify that you

tried and that is all you have to do with Commissioner Sturdivant answering yes. Commissioner Sturdivant stated that she had garnishments on her list, the debt set off and his time sheet so he was informed he was to work from 8:30 to 5:00. County Manager Garner stated that he came to her office the next day acting like he was confused, saying he got the impression Commissioner Sturdivant told him to put 8:30 to 5 on his time sheet regardless of what hours he works and she told him that she probably meant you are to work from 8:30 to 5 with Commissioner Sturdivant saying that it not what she said. County Manager Garner told him he was not to lie on his time sheet but he was scheduled to work from 8:30 to 5 and that is what he is expected to do. County Manager Garner added that she could not imagine that Commissioner Sturdivant would tell him to do anything otherwise. Commissioner Sturdivant commended the County Manager about the Human Resource announcement and asked when she would put out the announcement about the lady leaving in finance. County Manager Garner stated that she was waiting to hear back on the conditional offer to a Finance Officer. Commissioner Sturdivant asked if she would have to announce it with County Manager Garner answering yes it will have to be posted like anything else and she would like the Finance Officer to be involved since it would be their employee. Vice Chair Streater asked the salary with County Manager Garner saying she offered \$68,000. Commissioner Sturdivant asked if this person would take Tiffany's position with County Manager Garner answering yes. Commissioner Sturdivant asked if she had the write up for the newspaper with County Manager Garner saying Ms. James sent her the job description and she will put it in our standard format. Commissioner Sturdivant then asked if it would be the same as the girl has now with Ms. James answering yes. Vice Chair Streater referred to the IT person they talked about and asked what else they would be doing other than generating reports. Ms. James said that she probably does 60% finance office work with County Manager Garner saying we have an odd mix of duties. County Manager Garner said if you take an organizational structure and look at it, some of the duties where they are placed don't make a lot of sense so once we get a Finance Officer, that is when that person needs to work with Rita and take back as much of the finance officer piece as they can and then we need to see what is left. Vice Chair Streater thought those girls needed to do a little more with Commissioner Sims saying we have to realize that Rita has been working at night and weekends and no one else is going to do that so you've got to have somebody to take up that work. Vice Chair Streater noted that it why he said those other girls need to pick up some of the work. Commissioner Sturdivant asked who was writing the description for the IT person with County Manager Garner saying they've not done anything on that because she thought the board told them to do that around August or September. Vice Chair Streater mentioned the road down his way where they were

looking to put a waterline and thinks they need to show an effort that they will get the water before they run the line. County Manager Garner suggested they collect the tap fees before we pay to run a line down that road to show that they do in fact want the water. County Manager Garner feels there is no sense to run the line if no one is going to connect to it.

Motion by Commissioner Sims, seconded by Commissioner Woodburn, to adjourn. Chairman Baucom asked if the next meeting was July 5th with the Clerk answering it was Monday, July 11th at 6 PM. Motion carried unanimously.

Respectfully submitted:

Bonnie M. Huntley, NCCCC
Clerk to the Board

Meeting time: 30 minutes.